

**REGULAR BOARD MEETING
OF THE BOARD OF COMMISSIONERS
OPELIKA HOUSING AUTHORITY
April 20th, 2020**

The Board of Commissioners for the Housing Authority of the City of Opelika met for its regular meeting “*VIA Call*” on Monday, April 20th, 2020 at 6:00 p.m. The meeting was called to order by the Chairwoman, Mrs. Henrietta Snipes.

ROLL CALL:

The Chairwoman asked Mr. McClammey to call the roll. Those present on the call were as follows:

PRESENT: Henrietta Snipes, William Whatley III,
John Pruitt Sr., Mary Bryant and Jimmy Wright

ABSENT: None

ALSO

PRESENT: Matthew McClammey, Executive Director
Jennifer Chambliss, Attorney
Lindsay Ezell, APRIO
Stephen Long, Director of Finance & Administration
Robin Avery, Administrative Assistant

The Chairwoman stated that a quorum has been established and business could be conducted as usual.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON
Friday, March 20th, 2020 AT 6:00 P.M.:**

The Chairwoman asked if there were any corrections, additions, deletions or comments to the Friday, March 20, 2020 Board Meeting Minutes. There were no proposed corrections, additions, deletions or comments to the Friday, March 20, 2020 Board Meeting Minutes. The Chairwoman entertained a motion to approve the minutes as written for the last meeting, held on Friday, March 20th, 2020. Commissioner Whatley put forth a motion to approve the Minutes as written. The motion was seconded by Commissioner Bryant. The Chairwoman then asked “all in favor, say ‘I,’ any oppose?” The minutes were unanimously approved.

Auditor's Report by Lindsay Ezell

Lindsay Ezell, Auditor with APRIO, provided an overview of the Housing Authority's most recent audit for the period ending June 30th, 2019. Mr. McClammey asked that APRIO provide the Board of Commissioners with an overview of the completed audit.

Ms. Ezell presented that the completed audit provided that the Housing Authority's financial statements to be accurate. They did not find any deficiencies in any of the Housing Authority's internal controls. There were no material compliance issues and no audit adjustments necessary for the FYE 06-30-2019.

The Federal program audited for compliance this year was the Housing Choice Voucher Program. Aprio found all program requirements to have been met, in accordance with federal program requirements.

There were findings that were required to be disclosed because they were included in a HUD audit report.

Mr. McClammey presented that the two findings presented were as a result of HUD's Quality Assurance Division's audit. The first was that OHA was required to establish General Depository Agreement ("GDA") with each financial institution (bank) the Authority does business with and the second was to establish formal Voucher Management Systems ("VMS") policies and procedures. Mr. McClammey notified the Board that both findings were corrected and satisfied to HUD, but as stated, had to be referenced in the independent audit as an audit requirement.

The Chairwoman asked Ms. Ezell, "In your opinion, the Housing Authority is being ran soundly and effective?" Ms. Ezell responded, "Absolutely."

DISCUSSION AND ADOPTION OF RESOLUTION 2020-12: RESOLUTION APPROVING THE IMPLEMENTATION OF VARIOUS WAIVERS AUTHORIZED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD")

Mr. McClammey presented that resolution 2020-12 is specific to the request of the Board of Commissioners to authorize the Executive Director to implement all applicable waivers identified in HUD Notice PIH 2020-05 issued on April 10th, 2020 that, in his discretion, are appropriate and necessary for the continued and uninterrupted operation of the Housing Authority and to implement necessary waivers that, in the best interests of the clients and residents served by the Housing Authority, as a result of the COVID-19 Pandemic the Nation currently faces.

After some general discussion, the Chairwoman entertained a motion to approve the resolution approving the Implementation of Various Waivers Authorized by the U.S. Department of Housing and Urban Development ("HUD"). Commissioner Bryant put forth a motion to adjourn;

Commissioner Wright seconded the motion. The Chairwoman asked all in favor, say “I,” any oppose? There were none opposed and the resolution was unanimously passed.

A. RESIDENT OR CITIZEN COMMUNICATIONS:

None.

B. CORRESPONDENCES RECEIVED

None.

C. STAFF REPORTS

None

D. ATTORNEY’S REPORT

None.

E. EXECUTIVE DIRECTOR’S REPORT

None.

EXECUTIVE SESSION:

None.

**TRANSACTION OF ANY OTHER BUSINESS THAT MAY LEGALLY
COME BEFORE THE BOARD:**

None.

ADJOURN:

The Chairwoman entertained a motion to adjourn the meeting. Commissioner Wright put forth a motion to adjourn; Commissioner Pruitt seconded the motion. The Chairwoman asked all in favor, say “I,” any oppose? There were none opposed, the motion was unanimously passed and the meeting was adjourned.

HENERIETTA SNIPES, Chair

MATTHEW K. MCCLAMMEY, Secretary